

COLUMBUS RESIDENCE POLICY AND PROCEDURE MANUAL

Section: Risk Management	Subject: Service of Liquor in the Facility
Subsection:	Subject No: RM 0061
Effective Date: November 2012	Approved by: Administrator
Review Date: See Index	Revised Date:
Reference: Liquor Control & Licensing Directive 12-04	Page: 1 of 2

0.0 POLICY:

Liquor may be served and sold to residents, their family and guests in the facility.

1.0 PURPOSE:

This policy will set out a framework for the service and sale of liquor in the facility. The policy deals with the health and safety concerns, while recognizing the rights of residents to participate in social and recreational activities that respect their personal autonomy as adults.

2.0 PROCEDURE:

- 2.1 Residents and their representatives must be provided with a copy of the facility liquor policy upon admission to the facility.
- 2.2 Liquor may be served or sold in the facility recreation room, lounges and dining rooms.
- 2.3 Staff responsible for serving of liquor to residents and their guests, must complete a Serve It Right program. The facility will be responsible to cover exam costs of those who are required to complete the program.
- 2.4 Staff have the right to refuse serving alcohol to anyone who appears to be intoxicated, and to recommend alternate transport to anyone who may be unsafe to drive.
- 2.5 Staff have the right to refuse to serve alcohol to a resident if the resident's physician has recommended no alcohol due to health concerns or medication usage.
- 2.6 Columbus Residence reserves the right to serve only two alcoholic drinks per person during a social event.

2.0 PROCEDURE cont.:

- 2.7 The price of liquor sold must be reasonable and charges made for liquor must be clearly stated to all residents and guests before liquor is sold.
- 2.8 Guests must be allowed to pay for their liquor at the time of service. The facility will allow residents to pay for their liquor at the end of the month through their Comfort Fund.
- 2.9 All liquor purchased must be purchased from a government or private liquor store.
- 2.10 As sale and service of liquor is available in common areas, the resident or guest may bring their own liquor into the common area when and where liquor is sold. There can be no liquor related charges to residents or guests when they consume their own liquor.
- 2.11 Residents' own liquor need only be served by staff if prescribed as part of the resident's medication profile.
- 2.12 Liquor owned by the facility must be stored in a secure place.

Compliance: 100%